

Wyandot County Family & Children First Council

Help Me Grow - Wyandot County Prevention



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WEDNESDAY, AUGUST 9, 2023 9:30 A.M.

WYANDOT COUNTY EMS BUILDING

401 N. WARPOLE ST. UPPER SANDUSKY, OH 43351

FCFC FULL COUNCIL MEETING MINUTES

**1. CALL TO ORDER OF THE WEDNESDAY, AUGUST 9, 2023, FCFC FULL COUNCIL MEETING BY:
JASON FAGAN, CHAIR**

2. INTRODUCTION OF MEMBERS AND GUESTS:

Council Members in Attendance: Jason Fagan, Todd Dille, Scott Moore, Kelli Owens, Megan Rowe, Norma Williams, Linda Stansbery, Elyssa Hays, and Pam Morral.

Council Members Not in Attendance: Amanda Compton, Amiee Nye, Audra Newland, Brad Batton, Chanda Groves, Denise DeLucio, Eric Landversicht and Steve Kozel.

Council Employees in Attendance: Greg Parker, Kristi Swartz, Justin Swartz, and Vanessa Krizek.

Guests: Jen Launder, Krystina Auble, Yajaira Ayala, Terri Ellis, and John Lauf.

3. APPROVAL OF FCFC CONSENT AGENDA

FCFC Full Council Meeting Minutes – June 14, 2023

Executive Committee Minutes – July 12, 2023

Financial Reports for June 2022 and July 2023

Motion to Approve the Consent Agenda and Minutes: Todd Dille; 2nd: Kelli Owens

All Ayes approve the Consent Agenda and Supporting Documentation.

4. FCFC Reporting –

a. Early Intervention - Kristi Swartz

Currently there are 22 active cases in Early Intervention. Received 9 new referrals, 1 from the hospital, and 8 from parents; 6 still need assessments.

b. Prevention Report – Justin Swartz

Ram Squad is starting in September 2 times a month on the 1st & 3rd Tuesdays at Union Middle School during the lunch hour. Will need 5-6 volunteers per lunch.

USS Impact afterschool programming at South School is starting up again soon.

Starting a program called "Good Behaviors Club" at the HUB 1 day a week from 3:15-4:00pm teaching life skills to kids. If anyone has a life skill they would like to teach, like how to tie a tie, will also ask the kids what topics they're interested in learning about or others you're welcome to help fill in day.

Youth Summit is tentatively scheduled for November 7th at Grace Community Church in Tiffin this year. It's for High School aged students and they will need to get signed up to attend. Contact Justin if you know someone who would like to attend.

The Prevention Coalition meets via Zoom on the 2nd Tuesday of every month at 9:00am.

c. FCFC Service Coordination – Greg Parker

SFY23 completed FCFC served 13 families with 19 kids. We billed 164 units including mentoring, respite, service coordination, transportation, camp, social recreation, and safety and adaptive equipment.

Lori Stidham EI Supervision also NCOESC, Kim Pachis once her training is completed.

El was under a performance plan and now is under a corrective action plan to help with the transition with a new Director/case manager and new EI supervision.

OASCIS is now up to date and is now easily updated monthly for service coordination cases and billing.

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www.wyandotfcfc.org

The Compliance Review with MHR SB was completed on June 30th and we are working through follow up questions now.

The new Governor project for the new Department of Youth and Children was approved which increased some of the FCFC budgets for 2025.

5. Community Reports

a. **Mental Health and Recovery Services Board** – Elyssa Hays

A second women's recovery home is open in downtown Tiffin.

Suicide and overdose death reports are being worked on now to bring up to date.

Healing Communities in ending soon, everything should be sustained from the program.

b. **Job & Family Services** – Jason Fagan

August is Child Support Awareness Month

There is a job opening for an attorney working with Children's Services.

c. **Children's Services** – Megan Rowe

Will have table at Open House for K-5 Union and Middle Schools for Treatment Foster Care

House Bill 37 signed effective October 3rd youth who were in foster care will now have access to their records when they turn 18.

The state is working on getting reports electronically for CPS reports and will now have online ability to file.

Consent to file screened out report to other agencies like FCFC & Prevention are now available to forward to the agency.

Currently have 18 in custody; 2 in kinship and 16 in foster care.

d. **Health Department** –

Krystina Auble – 297 enrolled in WIC

Will have the farmers market where families will get \$30 in fresh fruits and vegetables from a local farm August 30th.

August 19th at the EMS Building WIC and HMG HV will have a Community Baby Shower from 10-11:30am.

Yajaira Ayala - HMG Home Visiting currently has 30 families and are at capacity.

Will have a table at Friday Fun Fest on August 11th with WIC.

e. **Preschool Head Start** –

Not in attendance.

f. **Service Coordination Committee** -

Nothing new to report. Meets monthly via Zoom on the 2nd Thursday at 8:30am.

g. **Other Community Reports**

None

6. Old Business

a. **2021-2022 Audit** – Vanessa Krizek

The audit has been completed and final reports are available. Completed the exit interview on July 12, 2023. The audit has been officially released and completed on July 25, 2023.

We received an official financial finding regarding payments that were classified as administrative revenue and should have been classified as charges for services. This will be corrected on the states Hinkle Report for us for both 2021 & 2022.

There is a recommendation for a Cyber Disaster Recovery Plan creation. This plan will be on a future agenda for the council, this will be a huge undertaking and will involve our IT service assistance and maybe some outside help.

An additional note: The State Auditor created a program in 2019 called StaRS to track compliance among public entities, The FCFC received an "X" during our 2019-2020 Audit, for our 2021-22 audit we received 2 out of 4 StaRS.

New improvements made this year and with additional trainings staff will be attending, we feel our rating should increase for the next audit.

b. **Review Shared Plan** – Greg Parker

OASCIS was updated and completed trainings.

By Laws were updated in December 2022, Referral form was updated in May 2023. May need to update the by laws and add a performance review for the Director.

Still reviewing the Service Coordination Mechanism.

7. New Business –

a. Healing Communities Contract Approval with MHR SB for \$6,500 – Greg Parker

As recommended by the Executive Committee July 12, 2023

Motion: Megan Rowe Second: Norma Williams; Elyssa Hays with MHR SB Abstained; Motion Carries with Remaining Ayes

b. 2023 Overdose Awareness (SOR 2.0 NCE) Contract Approval for \$3,750 with MHR SB.

As recommended by the Executive Committee July 12, 2023

This is the 2nd year that Wyandot County FCFC has requested this grant. Funds will be used to purchase Medication Lockboxes to distribute on Overdose Awareness Day 8/31/23.

Motion: Scott Moore Second: Kelli Owens; Elyssa Hays with MHR SB Abstained; Motion Carries with Remaining Ayes

c. SFY 2024 Budget Appropriations as noted on Attachment 2023-0712 – Vanessa Krizek

As recommended by the Executive Committee July 12, 2023.

Motion: Kelli Owens Second: Megan Rowe Motion Carries with All Ayes

d. SFY 2024 Budget Appropriations as noted on Attachment 2023-0809 – Vanessa Krizek

Continuation of adjustments from attachment 2023-0712 with increases from new contractual approvals from above 7a & 7b.

Motion: Kelli Owens Second: Megan Rowe Motion Carries with All Ayes

e. By-Laws Sub Committee Creation for FCFC Director Performance Review Process – Greg Parker

Through the compliance review process with the MHR SB it was determined that the director should have a performance review process annually. We need to add this process to the FCFC By Laws document as well.

8. Brief Announcements

a. Other Announcements or Business

- A. Greg Parker – Friday Fun Fest will be on August 11, 2023, at Harrison Smith Park.
- B. Scott Moore, Open Door – August 16th At the HUB having a school supply giveaway from 10am-2pm
- C. Justin Swartz – October 7th Max’s Miles
Overdose Awareness Day is August 31st.
- D. Terri Ellis, CareSource – Have pantry bags can get for the farmers market to help. Teens aging out of the foster care program that are on Medicaid can get a life coach to help their transition. Have a foundation that has monthly grants for help where needed.

9. Adjournment –

Motion: Todd Dilley Second: Elyssa Hays Motion passed with all Ayes: Meeting Adjourned

NEXT MEETING SCHEDULED: October 11, 2023, at 9:30 A.M.