

RESIDENTIAL RENTAL PROPERTY REGISTRATION

Wyandot County

Owner/Officer/Agent Information

A. *Ohio law requires owners of residential rental property to register such properties with the county auditor by providing the information requested below. If the residential rental property is owned by a corporation or some other business entity, the information below must be provided for an officer, partner, manager, trustee or associate. Failure to comply with this law is a minor misdemeanor.*

Owner/Corporation Name: _____ Phone: _____

Corporate Officer Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Ownership Type: Individual Sole Proprietorship Partnership Corporation Trust

B. *If the owner of the residential rental property resides outside the state of Ohio, an Agent must be designated by the owner providing the information below. An Agent must be a person at least 18 years of age who resides anywhere in Ohio.*

Agent Name: _____ Phone: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Rental Properties owned in Wyandot County

1. Location Address: _____ City/Township/Village: _____

Auditor Parcel Identification #: _____ Mobile Home Lot #: _____

Number of Rental Units on Property: _____ Year Built: _____

2. Location Address: _____ City/Township/Village: _____

Auditor Parcel Identification #: _____ Mobile Home Lot #: _____

Number of Rental Units on Property: _____ Year Built: _____

3. Location Address:_____City/Township/Village:_____

Auditor Parcel Identification #:_____Mobile Home Lot #:_____

Number of Rental Units on Property:_____Year Built:_____

4. Location Address:_____City/Township/Village:_____

Auditor Parcel Identification #:_____Mobile Home Lot #:_____

Number of Rental Units on Property:_____Year Built:_____

5. Location Address:_____City/Township/Village:_____

Auditor Parcel Identification #:_____Mobile Home Lot #:_____

Number of Rental Units on Property:_____Year Built:_____

Instructions

The State of Ohio requires residential rental property owners to register their rental properties with the County Auditor. Residential Rental Properties include real property, one or more dwelling units leased or rented solely for residential purposes, or a mobile home park or a site where lots are leased for parking mobile/manufactured homes/RVs for residential purposes. The regulation does not pertain to hotels or college dorms.

Section A. If you are an Individual owner or Sole Proprietor, please include your Full Name. If a Partnership, Corporation or Trust, please include the name of the entity as well as the name of a corporate officer. Phone refers to the primary contact phone number for the property.

Section B. The State of Ohio requires that if the owner resides outside the State of Ohio, the owner must designate an in-state Agent. The Agent must be at least 18 years of age and reside in the State of Ohio. Again, the primary contact phone number should be included.

Please fill out information for each residential rental property owned in Wyandot County.

Mail completed form to: Wyandot County Auditor
 109 South Sandusky Ave. Room 21
 Upper Sandusky, Ohio 43351

Or fax to: 419-209-0408

Within 10 days of any change in this information, the owner of the residential rental property is required to update this information with the Wyandot County Auditor's Office.

This information is a public record and failure to provide this information is a minor misdemeanor. Please call 419-294-1531 for assistance.